CMS COLLABORATION TOOLS

CMS offers employees many ways to collaborate and engage. There are three categories of tools. Refer to the Collaboration Tools Chart for a full breakdown of the capabilities of these tools.

Primary / Foundational

Automatically available to all CMS employees and Non-CMS employees with EUA.

Outlook/CMS Email
An information management system, primarily an email client. Includes calendaring, task managing, contact managing, and note-taking.

Zoom
A meeting and chat tool for presentations, webinars, or forums with up to 350 participants.

Box
A cloud content management tool that allows users to upload, download, edit, and share documents in one central place.

SharePoint
A place to host intranet-based webpages and that enables content management and file sharing between users.

Major Audience

Automatically available to all CMS employees. All Non-CMS employees require job codes to access these tools.

Jira (Enterprise)
Provides multi-team project tracking, reporting, and dashboards.

Confluence
A dynamic workspace where teams create, capture, and collaborate on projects and ideas.

Slack
An online instant messaging system that enables teams to centralize all their communications in one searchable place.

Limited Audience

Limited tools are currently being evaluated in a testing or pilot state.

G-Suite/Google Workspace
Collection of collaboration tools for productivity. Currently utilizing only Sheets, Docs, Slides, and Forms.

Mural
A digital workspace for visual collaboration (e.g. diagrams, design thinking).